

The Montgomery Area Family Violence Program, Inc.
dba Family Sunshine Center

Position Title:	Children's Therapist
Reports to:	Director of Counseling Programs
Status:	Full-Time, Exempt
Work Site:	FSC Counseling Center and assigned schools
Summary:	The Children's Therapist is responsible for providing assessment and treatment services for school-based children and adolescents who are victims of or witnesses to family violence, domestic violence, sexual assault, dating violence, and/or physical abuse and neglect. This position is funded through a 5-year Cooperative Agreement with the Substance Abuse and Mental Health Services Administration (SAMHSA).

Responsibilities

1. Provide assessments and evidence-based treatment services for clients participating in the CARES Program, both at the clinic and in the identified River Region public schools and community. This includes but is not limited to, client screenings and assessments, treatment plans, client record keeping practices, individual therapy, group therapy, and quality control of service delivery system.
2. Work closely with project partners to maximize treatment services for children, adolescents and their families who experience the effects of domestic violence, sexual violence, dating violence, physical abuse and neglect, or other identified traumas.
3. Work closely with partnering agencies to triage treatment services for children and adolescents in need of psychiatric or trauma services not provided by the CARES program.
4. Maintain client confidentiality and protect client record information.
5. Participate in work groups, webinars, and trainings, etc. as outlined in this project (local, state, and national) as directed by your supervisor or the Executive Director.
6. Participate in providing trainings and resource development to partners, community service providers and organizations on trauma and its effects on children and families (local, state, and national).
7. Provide training as needed for local school system staff and community agencies on effects of trauma.
8. Participate in identified schools' multidisciplinary team meetings.
9. Submit complete and accurate client data, and complete all required statistical reports, evaluations and other reporting requirements, on a timely basis, as required by the Board of Directors, agency policies and procedures, and all funding sources.
10. Complete Child Abuse and Neglect (CAN) reports as outlined in the FSC policy.
11. Adhere to all FSC policies and procedures including but not limited to confidentiality, provision of services, documentation and data input, counseling center policies and the personnel handbook.
12. Attend staff meetings, in-service programs, and case review as required.
13. Other tasks as assigned.

Qualifications

- Master’s degree in Counseling, Social Work or related field; must be license eligible.
- Experience in counseling all ages of children.

Knowledge, Skills and Abilities

- Demonstrated knowledge and understanding of trauma related to family violence, and sexual assault.
- Knowledge of child development and family systems.
- Knowledge of a variety of treatment approaches preferred.
- Ability to assess client needs and to determine priorities.
- Exhibits excellent clinical sensitivity, flexibility and creativity skills.
- Ability to identify and use community resources.
- Ability to travel to trainings, grantee meetings, etc. as required by agency and funding sources.
- Ability to effectively plan and arrange work responsibilities.
- Ability to develop and maintain effective working relationships with other agencies and to be cooperative in managing referrals.
- Exhibits strong verbal, written and technological communication skills.
- Strong computer skills in current Microsoft applications to include Outlook, Word, Excel, and PPT.
- Ability to learn and effectively use software applications for client data and information.

Travel Requirements:

Local and statewide travel as needed and required by funding sources for training, meetings with partners, and/or client assistance; reliable transportation, valid driver’s license and liability insurance coverage is required.

I have received, reviewed and fully understand the job description for CARES Children’s Therapist. I further understand that I am responsible for the satisfactory execution of the responsibilities described therein, under any and all conditions as described.

Employee Name

Date

Employee Signature